

## Debt Management Fee Processing Card

### Instructions:

Complete the Debt Management Fee Processing Card below (FIS 0550) and include it with your check. Failure to properly complete or return this card with your fees may result in a processing delay.

Enter the name and Federal Employer ID Number (FEIN) or Social Security Number (SSN) of the applicant Debt Management Firm or Debt Management Counselor on the Fee Processing Card.

Include a cashier's check, money order, or company check made payable to the State of Michigan. Do not send cash or personal checks.

Fees are non-transferable and non-refundable.

PA 148 of 1975 as amended requires submission of this form with payment for various fees associated with debt management companies licensed or applying for a license in Michigan. Failure to file this form may result in processing delays that could delay issuance, renewal or continuation of a debt management company license in Michigan, and subject licensee or applicant to additional fees or penalties.

FIS 0550 (10/03) Office of Financial & Insurance Services

## Debt Management Fee Processing Card

Please check the fees that apply to you. Attach a non-personal check made payable to State of Michigan. If you check "Debt Management Examination Fee", please bring this form and your check to the testing site when you go to take your exam. Send all other fees to Office of Financial & Insurance Services, P.O. Box 30220, Lansing, MI 48909-8201.

<b>Examinee name</b>	_____ →	<b>Social Security Number (SSN)</b>
		_____
<b>Firm name</b>	<i>If firm is an individual and has no FEIN, enter SSN</i> _____ →	<b>Firm's Tax ID number (FEIN)</b>
		_____

Fee Type-check all that apply	Fee Code	Amount Due	Number of Offices	Subtotal
<input type="checkbox"/> Debt Management License Fee	35	\$50.00 per office	_____	\$ _____
<input type="checkbox"/> Debt Management Investigation Fee	35	\$50.00 per office	_____	\$ _____
<input type="checkbox"/> Debt Management Examination Fee	34	\$25.00	_____ → <b>Present this form and your check at the testing site.</b>	
<input type="checkbox"/> Debt Management Renewal Fee	35	\$50.00		

**Total amount due/enclosed**

Visit OFIS on the Web at:  
[www.michigan.gov/ofis](http://www.michigan.gov/ofis)

 **Michigan Department of Consumer & Industry Services**  
*"Serving Michigan...Serving You"*

Phone OFIS toll-free at:  
1-877-999-6442

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